

Measures to be followed for entering Balmer Lawrie CFS & WD Kolkata

!Greetings from Balmer Lawrie!!

In line with the Balmer Lawrie Circular No; [BL.HR/COVID19/SOP/202021/0005](#) Dated: 10.04.2020, as a part of Standard Operating Procedure, the following measures will be strictly observed while entering Balmer Lawrie CFS & WD Kolkata:

1. **Compulsory Screening of all persons irrespective of cadre/ status entering thru Gate No: 1 (The single point for entry in CFS Premises) with thermal scanner.**
2. **Stoppage of any person having fever and cough with breathing problem and inform concerned department/ contractors.**
3. **No new worker (without valid pass) shall be allowed inside.**
4. **Any new vehicle shall not be allowed without valid permission.**
5. **All parcel/courier person should be stopped at gate. Parcel/ courier shall be collected from gate by the concerned person.**
6. **All vehicles including two wheelers shall be parked at their earmarked place only.**
7. **All the person entering into gate shall be permitted inside only if they are with appropriate PPE. (In this case all Visitors/ CHAs/ Contract workers should wear hand gloves and masks).**
8. **Hand Sanitizers will be kept ready at Gate No: 1 and people after entry shall sanitize their hand before proceeding to the work place.**

The above mentioned points needs to be intimated to our external/internal stakeholders for strict and compulsory adherence.

Thanks with best regards,
Amarjeet