



भारत सरकार

GOVERNMENT OF INDIA

सीमा शुल्क आयुक्त का कार्यालय

OFFICE OF THE COMMISSIONER OF CUSTOMS

कस्टम हाऊस, 15/1, स्ट्रैंड रोड, कोलकाता - 700 001

CUSTOM HOUSE, 15/1, STRAND ROAD, KOLKATA – 700 001

F. No. S22-83/62Estt. (Pt. XV) (CBS)

Dated : 05.03.2019.

PUBLIC NOTICE NO. 17 /2019

Sub.:- "G" Pass examination

All the Custom House Agents/Customs Brokers (CB) of this Commissionerate are hereby informed that the "G" Pass examination under Regulation 13(5) of Customs Brokers Licensing (Amendment) Regulations 2018 will be held as per schedule given below :-

Last Date of Receipt of Completed Application Form	15.03.2019
Date of issuance of Admit Card	25.03.2019.
Date of Written Examination	29.03.2019
Duration of Examination	2(two) hours from 11 a. m. to 1 p.m.
Date of Publication of Final Result of Written Examination (To be displayed in the Notice Board and website, Successful candidates would not be informed individually)	05.04.2019
Date of issuance of "G" Pass Certificate	09.04.2019

Place of Written Examination :- Customs Recreation Club Hall, 15/1, Strand Road, Custom House, Kolkata- 700 001.

Eligibility :-

Employees of C.B. having a valid "H" Pass before the date of examination will be eligible for the "G" Pass Examination. The "H" Pass holders with pending Police Verification Report will also be eligible for the above mentioned examination, on the condition that even if they qualify the written Examinations they will be eligible to get "PVR PENDING" "G" Pass, which would continue till the respective Police Verification Report is received by the C. B. Section from the

Contd..... P/2

concerned District Magistrates/Commissioners of Police, However, if any adverse report is received by the department in the PVR Report, his/her "H"/ "G" Pass will be treated as cancelled.

The minimum educational qualification of such persons shall be 10+2 of equivalent.

Details of the Examination :-

This examination will consists of written examination carrying 100 marks, Minimum qualifying marks will be 40 marks. The written examination comprising both subjective and objective type questions shall be of two hours' duration. The said examination shall consist of questions aimed at ascertaining the adequacy of knowledge of such persons regarding the provisions of the Customs Act and the procedures relating to clearance of goods and baggage through Customs.

Each applicant would be permitted to avail of a maximum of four chances/attempts from the date of first appearance for the written examination.

How to apply :-

- i. All the Custom House Agents holding regular C.B LICENCE under regulation 9 of CHALR, 2004 read with Regulation 10 of CHALR, 1984 as well as all the Customs Brokers holding regular C.B. LICENCE under REGULATION 6 OF CBLR, 2013 as well as all the Customs Brokers holding regular C.B. LICENCE under REGULATION 8 OF CBLR, 2018 are hereby required to inform the names of their eligible Employees/ Partners/Directors for the aforesaid examination(s).
- ii. The Application Form (as per Annexure-I) shall be filled up by the candidates only in his/her own handwriting. The declaration part of the Application Form shall be filled up by the Partner/director/Proprietor with his/her signature with name in Block Letters in brackets and with official seal, failing which the application shall be liable to be rejected.

- iii. The photographs of the employee affixed on the Application Form (Annexure – I) shall be attested by the CHA/CB and duly signed by the candidates also.
- iv. Admit Card in duplicate (as per Annexure-II) is to be filled in by the candidates by affixing one recent stamp-size photograph, duly signed by the candidate, in each of these Admit Cards.
- v. "H" Pass holder of a CHA/CB shall file the Application Form, enclosed as Annexure-I of this Public Notice, failing which his/her application shall be liable to be rejected.

Examination Fees :-

- i. Rs. 500/- (Rupees five hundred only) shall be deposited in the Accounts Department (1st Floor), Custom House, 15/1, strand Road, Kolkata-700 001, after filling the columns of the **FORM TR-6**.
- ii. Fees once paid shall neither be refunded nor adjusted against any future examination under any circumstances.

Documents to be attached with the application :-

- i. One recent passport size photograph of the applicant shall be fixed on the Application Form (Annexure-I) along with the signature of the candidate and duly attested by the CHA/CB and another two recent stamp size photographs of the applicant shall be pasted on the Admit Card in duplicate (Annexure-II). 2(Two) more stamp size photographs shall be kept in a small closed envelop and enclosed with the application.
- ii. Attested Xerox copy (both sides) of "H" Pass.
- iii. Xerox copy of certificate / Mark sheet of qualification (Minimum 10+2 or equivalent), duly attested.
- iv. Original Deposit slip of Rs. 500/- (Rupees five hundred only) after payment in the Accounts Department.

Invalid application :-

Application without the aforesaid documents and not in accordance with this Public Notice shall be liable for rejection.

Procedure for filing application :-

Application along with the requisite annexure shall be submitted within the notified date and any application received after the notified date by post or by messenger will not be taken into account for the examination. Decision of the Commissioner of Customs (Airport & Admin) on any other matter related with the examination shall be regarded as final.



5.3.19

(MANISH CHANDRA)

Commissioner of Customs
(Airport & Administration)
Customs House, Kolkata

Copy To :-

- 1) The Chief Commissioner of Customs, Custom House, Kolkata.
- 2) The Commissioner of Customs (Port), Custom House, Kolkata.
- 3) All Additional/Joint Commissioner of Customs (Port/Airport), Custom House, Kolkata.
- 4) All Deputy/Assistant Commissioner of Customs (Port/Airport), Custom House, Kolkata.
- 5) The Deputy Commissioner of Customs (EDI), Custom House, Kolkata – For uploading on the Custom House website.
- 6) Correspondence Department

ANNEXTURE – I

APPLICATION FORM FOR "G" PASS EXAMINATION

Paste here recent
pass port size
photograph signed
by the candidate and
duly attested by the
CHA/CB (DO NOT
STAPLE)

1. Name of the candidate (in block letters) :
2. Father's Name :
3. Address of the candidate :
 - a) Permanent Address :

 - b) Present Address :

4. Date of first issue of "H" Pass :
5. Identity Cards No. and valid upto
(Enclose Xerox copy of both sides)
6. Number of chances already availed of

Sl. No.	Date	Roll No.	Whether appeared in written/Oral examination	Whether Passed/failed in Written /Oral Examination.

(Signature of the Candidate)

Attested by me

(Signature of the Employer with seal)

DECLARATION

I/We _____ Partner/Director/
Proprietor of M/s. _____ do hereby
declare that I/We have gone through the contents of the Public Notice No. _____ /2019, dated
. . . 2019.

I/We certify that particulars given in the application form for "G" Pass Exam, are true to the best of my /our knowledge and belief. It is further certified that the above mentioned employee did not appear/herself more than (4) chances of the examination under Regulation 17(3) of Customs Brokers Licensing (Amendment) Regulations, 2013, read with 19(3) of Customs House Agents Licensing Regulations, 2004/ Regulation 20 of CHALR, 1984. If on scrutiny, it is found that any mis-declaration or false information is given, action will be initiated as per extant rule. I would have no objection even if his/her "H" Pass is cancelled if he/she is caught in making any malpractice in the examination hall. Signature of my employee is duly attested by me.

(Full signature of the employer)

(Signature of the employee)

Name of Employer (in Block Letters) :

Date :

Address of the Employers :

Official Seal of the C.B./CHA :



GOVERNMENT OF INDIA
OFFICE OF THE COMMISSIONER OF CUSTOMS
CUSTOM HOUSE, 15/1, STRAND ROAD, KOLKATA

ANNEXTURE – II

ADMIT CARD (OFFICE COPY) OF "G" PASS EXAMINATION UNDER REGULATION 13(5)OF CBLR.2018

ROLL NO: KOL/CUS/"G" PASS EXAM/March, 2019/.....
Date of Written Examination: 29.03.2019.

Reporting time to A.C./D.C (CB Section) for verification of original "H" Pass: 10.00 a.m.
Place of Exam: Custom House, 15/1, Strand Road, Kolkata – 700 001.

PASTE (ONE)
STAMP SIZE
PHOTOGRAPH
ATTESTED BY
THE EMPLOYER
(DO NOT
STAPLE)

TO BE FILLED IN BY CANDIDATE

Name of the Candidate (in block letters):
Name of employer with office address:

"H" Pass No. & its validity :
Received original Admit Card

(Signature of the Applicant)
(Please see instructions overleaf)

Assistant Commissioner of Customs (CBS)
Custom House , Kolkata



GOVERNMENT OF INDIA
OFFICE OF THE COMMISSIONER OF CUSTOMS
CUSTOM HOUSE, 15/1, STRAND ROAD, KOLKATA

ADMIT CARD (OFFICE COPY) OF "G" PASS EXAMINATION UNDER REGULATION 13(5)OF CBLR.2018

ROLL NO: KOL/CUS/"G" PASS EXAM/March, 2019/.....
Date of Written Examination: 29.03.2019.

Reporting time to A.C./D.C (CB Section) for verification of original "H" Pass: 10.00 a.m.
Place of Exam: Custom House, 15/1, Strand Road, Kolkata – 700 001.

PASTE (ONE)
STAMP SIZE
PHOTOGRAPH
ATTESTED BY
THE EMPLOYER
(DO NOT
STAPLE)

TO BE FILLED IN BY CANDIDATE

Name of the Candidate (in block letters):
Name of employer with office address:

"H" Pass No. & its validity :
Received original Admit Card

(Signature of the Applicant)
(Please see instructions overleaf)

Assistant Commissioner of Customs (CBS)
Custom House , Kolkata

INSTRUCTIONS

1. Candidate shall be admitted to the Examination Hall on production of this Admit Card and Seat No. to be allotted on the day of examination after verification of Original "H" Pass by A. C. (C. B. S).
2. Candidate shall not be allowed 10 minutes after the starting time of the examination.
3. Candidate shall not bring any article other than pen (black or blue) & Original "H" Pass.
4. Candidate must attempt question in accordance with the directions laid down on the question paper.
5. Candidate shall not leave the Examination hall without prior permission of the Invigilator/Supervisor.
6. Candidate after completing their answers should remain seated until their answer books are collected. He / She must not write or revise their answer after expiry of the allotted time.
7. Silence must be strictly observed in the Examination Hall.
8. Carrying **mobile phones, calculator or any other scientific devises** is strictly prohibited in the Examination Hall.
9. Any mal-practice in the examination hall should be strictly restricted. If found guilty, then their "H" Pass may be even cancelled be A.C. (CBS).
10. Candidates would not be allowed to leave the examination hall half an hour after the commencement of the examination and half an hour before the completion of examinations.

INSTRUCTIONS

1. Candidate shall be admitted to the Examination Hall on production of this Admit Card and Seat No. to be allotted on the day of examination after verification of Original "H" Pass by A. C. (C. B. S).
2. Candidate shall not be allowed 10 minutes after the starting time of the examination.
3. Candidate shall not bring any article other than pen (black or blue) & Original "H" Pass.
4. Candidate must attempt question in accordance with the directions laid down on the question paper.
5. Candidate shall not leave the Examination hall without prior permission of the Invigilator/Supervisor.
6. Candidate after completing their answers should remain seated until their answer books are collected. He / She must not write or revise their answer after expiry of the allotted time.
7. Silence must be strictly observed in the Examination Hall.
8. Carrying **mobile phones, calculator or any other scientific devises** is strictly prohibited in the Examination Hall.
9. Any mal-practice in the examination hall should be strictly restricted. If found guilty, then their "H" Pass may be even cancelled be A.C. (CBS).
10. Candidates would not be allowed to leave the examination hall half an hour after the commencement of the examination and half an hour before the completion of examinations.